



# INFORMATIONAL LETTER

FOR ACCEPTED TEAMS



## EDP WINTER CLASSIC 2024

*This letter contains all the information you'll need for a successful tournament.*

**EDP WINTER CLASSIC 2024 • 8U-19U Boys and Girls • Saturday and Sunday — December 7-8, 2024**

Friendship Fields: 455 Ward Avenue, Chesterfield, NJ 08515  
WSFS Bank Sportsplex: Subaru Park, 2501 Seaport Dr, Chester, PA 19013  
Green Branch Park: 299 Upper Neck Rd, Elmer, NJ 08318  
Maria Gatta Community Park, 220 Port Au Peck Ave, Oceanport, NJ 07757  
Iron Peak Sports & Events, 137 Mountain View Rd, Hillsborough Township, NJ 08844  
Capelli Sport Complex - Monmouth County, NJ, 1659 Wayside Rd, Tinton Falls, NJ 07712  
[www.edpsoccer.com/winter-classic](http://www.edpsoccer.com/winter-classic)

### **Coach / Team Manager,**

EDP Soccer would like to thank your club and team for choosing to participate in our event. We expect that you are reading this letter because your team has been accepted to compete in the upcoming **EDP WINTER CLASSIC**. Please review the following information carefully, as all of it is important knowledge to help your team have an incredible and competitive soccer experience.

#### **A) APPLICATION**

Please note that your application is not officially complete until payment has been finalized. EDP Soccer will fully accept teams after their online application has been accepted and their payment received.

Teams that are not accepted will be placed on a waiting list. If your team is ultimately not accepted, any necessary refunds will be issued after the event concludes.

#### **B) HOTEL LODGING & ACCOMMODATIONS**

A requirement for acceptance for out-of-area teams is that your team utilizes sanctioned tournament lodging through Titan Travel, powered by EventConnect, our official housing provider.

Note that we reserve blocks of rooms near our event facilities well in advance to ensure that participating teams' needs are adequately met. If we do not utilize these reserved rooms, the hotels may not make these rooms available at future events, especially at times of the year when lodging demands in the area are at their peak. Failure to comply with this requirement may lead to revocation of a team's acceptance in the tournament. It is a stay-to-play tournament for teams outside the daytrip area, as stated in the Application Information posted online. Therefore, your cooperation with our stay-to-play policy is expected.

Titan Travel is proud to present accommodations for this event, powered by EventConnect.

For details on how to use this booking portal, please visit the EventConnect Support Library:  
<https://eventconnect.zendesk.com/hc/en-us>

For assistance in creating your team's room block, please contact **EventConnect Team Relations**:  
Call 1-888-723-2064 ext. 823 or email [teamrelations@eventconnect.io](mailto:teamrelations@eventconnect.io).

For general assistance, please contact **EventConnect Support** at 1-888-723-2064 or [support@eventconnect.io](mailto:support@eventconnect.io)

### **C) RULES & REGULATIONS**

Rules of Play and Conduct are accessed from the Event Homepage. Your team is responsible for being familiar with the contents, so it's a must-read document.

Major conduct items: No smoking, no drugs or alcohol, no pets, no abusive behavior. Obey traffic directives. Please pick up your trash. See our facility rules listed below and follow others posted onsite.

Note that halftime will be a short stoppage to exchange halves and grab a drink to keep fields in play as much as possible for the coaches in attendance.

Note the Substitution Rules intended to let players easily get on the field for their scheduled minutes, and to avoid unnecessarily lost time due to coaches' and players' indecision. Policy can be summarized as follows:

#### **SUBSTITUTIONS**

- Unlimited substitution with the head referee's permission, at every stoppage in play.
- Players must be clearly standing and waiting AT THE MID-FIELD LINE to be substituted (and not merely waiting "in the vicinity of mid-field"), and the referee's assistant (AR) should be alerted, to the extent possible, of the request to substitute at the next stoppage of play.
- Players standing at midfield MUST be substituted into the game at the next stoppage of play (subject to the referee's discretion), unless they remove themselves from the mid-field position prior to the stoppage of play.

### **D) TEAM REGISTRATION & CHECK-IN**

Teams are required to REGISTER ONLINE before the event and have the relevant team, coach, and player documents in their possession at the event.

All teams must have:

- A copy of the Team Roster that can be left with EDP HQ or event officials. It must be updated with any Guest Players being used.
- Player Passes for all participating players, rostered and guest.
- Authorizations for Medical Treatment, more commonly referred to as Medical Releases, for all participating players. The ones executed when the player was first registered with the team for the season are usually adequate. Remember, these documents are critical to ensure that a player can be admitted to an ambulance, clinic or hospital for treatment, especially in the absence of a parent or legal guardian in attendance. These documents must show original signatures. (And preferably be notarized, as we have heard of clinics that questioned how they could confirm the signature was actually a parent or legal guardian.)
- Permissions To Travel for those out-of-state teams using USYS passes from State Soccer Associations that require a Permission to Travel.

This is an "unrestricted tournament", which means all USSF-accepted player passes can be used. The event has sanctioning from both USYS and US Club Soccer.

**Remember: All players on your team must have player passes from the SAME governing body, whether it is USYS, US Club, or AYSO, etc.**

Proper team check-in allows all parties to be fully registered, insured and eligible to participate in competitive play. Check-in procedures and deadlines are communicated multiple times to teams prior to each event and posted on various web pages and documents. EDP Soccer has a firm stance with regard to a team's failure to check in prior to an event.

**Failure for a team to check in prior to an event will result in:**

- Zero points being awarded for any ties or wins for any teams that play while they are not checked in. Example: If the team that did not check in wins a game 2-0, they will receive zero points in the tournament standings.
- If check in occurs after the team plays a game, all future games will be eligible to earn points towards standings. Past games will remain ineligible to receive points towards standings.

**Failure to check in by the end of Day One will result in the following steps:**

- All previously played games will be recorded as a forfeit (2-0 loss).
- If the team does not check in prior to the start of play on Day Two, all future games will be recorded as a forfeit (2-0 loss). Pattern repeats for day 3, day 4, etc.
- The team and club will be reported to their state association and/or governing body.
- The team will be ineligible to participate in an EDP event for 12 months.

If you are having problems with the Online Team Check-In procedure, please contact the EDP Tournament Group in a timely manner. EDP Soccer's goal is for all accepted teams to attend and all scheduled games to be played. Our staff will assist in any way possible. If any issues or roadblocks occur, your team must inform EDP Soccer. The first place to start is sending a detailed email to [tournaments@edpsoccer.com](mailto:tournaments@edpsoccer.com) describing your circumstances so we can assess your situation.

**E) SCHEDULE OF GAMES**

The schedule of games for this competition will be posted to the relevant event webpage on the EDP Soccer website. All schedules are accessible from the Schedule Homepage located by clicking on the 'SCHEDULES & STANDINGS/RESULTS' button.

Please check and re-confirm the dates, times, locations, and field numbers of your games as soon as possible after they are posted, and several times prior to the event. In the last ten days before the event, teams will be notified by email if they are involved in a material change. Team Contacts (as provided on your application) are responsible for checking their emails on a regular basis, especially the last week before the event, to ensure that no last-minute communications or updates are missed.

If you have any comments about the schedule, please use the **Request Form** which will be posted on the Tournament Homepage, and included in email notices once the schedule is posted. Do not email or call with these comments. The **Request Form** is quick to fill out and ensures that all relevant information is provided, and that the appropriate EDP tournament staff can review your request. It also allows the small crew working on scheduling issues to easily share the same database of requests.

**F) AWARDS & MEDALS**

Medals will be presented to each Bracket Champion and Finalist player. Please come to the field HQ after your last game for a presentation if your team qualifies!

## **G) REFRESH YOUR WEB BROWSER / CONTACT MOBILE PHONE MESSAGING**

Whenever checking your online information, always click REFRESH on your WEB BROWSER. This ensures you are seeing the latest, live information available online, and not a previous page being stored in your computer's cache. (Failure to do so is the most common reason teams discover they have incorrect information.

Please check your team account on [www.GotSport.com](http://www.GotSport.com) and make sure there is a valid mobile phone number listed for the TEAM CONTACT PERSON INFORMATION. This will be the first number called if there is a scheduling issue, game or field change, or weather problem at the fields.

Also, make sure you avoid using corporate or government email addresses for your team contacts entered in [www.GotSport.com](http://www.GotSport.com). These networked computer systems tend to have strong firewalls and spam filters that invariably prevent group messaging functions that EDP Soccer relies heavily upon for communicating. Please provide email addresses for club, team, or your personal email accounts.

Finally, DO NOT list the same person for coach, manager, and team contact. If EDP needs to communicate with your team, it is very helpful to have alternates—This is why the GotSport system allows for multiple contact listings.

## **H) TRAVEL & DIRECTIONS**

Links to Venue Travel Directions, Maps, Facilities, and Field Layouts to all locations being used for this competition can be accessed from the relevant event webpage on the EDP Soccer website.

## **I) WEATHER-RELATED UPDATES & ALERTS**

EDP Soccer avoids cancelling games due to weather if at all possible and chooses venues that have a high resistance to adverse conditions. So do not assume games are being cancelled without direct confirmation from EDP Soccer. Also, do NOT assume that the weather conditions in your area are the same at our event venues or fields. Weather patterns can be highly localized and different at each of our event locations.

In the event of lightning being detected nearby or within a few miles of our facilities, EDP Soccer will cease play immediately. We may also suspend play in the event of a substantial downpour. Games in the second half will likely be declared as completed. Please have your team get to shelter and have a system for contacting each team member. Fifteen minutes after a stoppage, send ONE team representative to HQ, where event officials will inform all affected teams of the current status of play, and when we expect to resume. DO NOT assume comments by referees or other personnel are authoritative; only the direct notice provided at EDP HQ is authoritative and final. Note, if games are halted for lightning activity, then so are warm-ups on the field. All vendors will cease sales and all attendees should seek shelter. Please refer specifically to EDP's Severe Weather Procedures, which will be shared with your listed team contacts.

The first place for off-site information is the [Tournament Schedule Homepage](#), where weather updates will be posted. This is the GotSport page you are directed to when you click on the 'SCHEDULES' button on the event webpage.

We will also send alerts that weather info has been updated through EDP Soccer emails or even social media posts, if necessary.

In the event of precipitation, wet fields, or frost, there will be NO WARM-UPS within the four corners of the field, including Keeper warm-ups. The fields will be used strictly for game play when EDP event officials advise it is safe to do so.

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#### **J) MANDATORY FACILITY RULES**

- Watch for children & park in designated areas. Do not move signs, traffic cones or barriers.
- Park only in designated spots. Do not park just anywhere. You may get ticketed! Or towed!
- No pets, on a leash or otherwise. Service animals must be clearly marked.
- No smoking, drug use, or alcoholic beverages anywhere near the fields.
- No weapons or violence. No derogatory, foul, or abusive language
- Teams must pick up their trash. The pitch is sacred ground and shouldn't be buried in discarded water bottles and wrapping tape.
- Any tents or canopies must be properly anchored.
- No BBQs or other open flames.
- Cooperate with tournament officials, referees, and field marshals.

Anyone caught abusing the above items may be evicted from the premises, and it may lead to early termination of an offending team's participation.

#### **K) EVENT POLICY ACKNOWLEDGEMENTS**

Teams participating in this event acknowledge that all players, coaches, managers, parents and affiliated parties have been advised of the contents of the following items, and will abide by the directives and provisions contained therein:

- INFO LETTER FOR ACCEPTED TEAMS (This document)
- EDP TOURNAMENT RULES & REGULATIONS  
([www.edpsoccer.com/policies/showcase-rules](http://www.edpsoccer.com/policies/showcase-rules))
- EDP TOURNAMENT PAYMENT, COUPON & CANCELLATION Policies  
([www.edpsoccer.com/policies/payments-and-coupons-policy](http://www.edpsoccer.com/policies/payments-and-coupons-policy))
- EDP MEDIA POLICY – PHOTO/MIDEO/AUDIO  
([www.edpsoccer.com/policies/photo%2C-video%2C-and-audio-policies-and-disclaimer](http://www.edpsoccer.com/policies/photo%2C-video%2C-and-audio-policies-and-disclaimer))
- EVENT DETAILS / APPLICATION INFORMATION (Accessed from the event web page)
- Any tournament updates, weather and schedule changes, or other matters that are posted on the EVENT SCHEDULE Homepage or emailed to Team Contacts before, during, or after the event.

EDP Soccer events follow all local, state, and federal government health and safety guidelines, as well as all State Soccer Association and facility protocols. By registering for and attending EDP Soccer events, all participants and their entourage agree to comply with these requirements.

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Thank you for your cooperation. We are looking forward to an exciting competition.

**Ashley Wells**

**Executive Director of Tournaments**

**EDP Soccer**

**732-432-7200**

[tournaments@edpsoccer.com](mailto:tournaments@edpsoccer.com)

[www.edpsoccer.com](http://www.edpsoccer.com)